

Government of Pakistan
Ministry of Interior
National Police Bureau

F.No.2/3/2018-DD(P)

Islamabad, the 20th March 2018

To

The Provincial Police Officer, Punjab, **Lahore.**
The Inspector General Police, Sindh, **Karachi.**
The Provincial Police Officer, K-P, **Peshawar.**
The Inspector General Police, Balochistan, **Quetta.**
The Director General, Intelligence Bureau, **Islamabad.**
The Director General, Federal Investigation Agency, FIA HQs, **Islamabad**
The Commandant, National Police Academy, **Islamabad**
The Commandant Frontier Constabulary, FC HQs, **Peshawar Cantt.**
The Inspector General Police, NH&MP, **Islamabad.**
The Inspector General Police, AJ&K, **Muzaffarabad.**
The Inspector General Police, Gilgit-Baltistan, **Gilgit.**
The Inspector General Police, ICT, **Islamabad.**
The Inspector General Police, Pakistan Railways Police, **Lahore.**

Subject: Nomination for the post of Deputy Police Commissioner, D-1 in UNAMID, Darfur

I am directed to enclose herewith a copy of Military Adviser's Office Pakistan Mission to United Nations, New York letter No.Mily-17/4/2018 dated 14th February 2018 alongwith its enclosures on the subject cited above.

2. It is, requested that suitable nominations of police officers against the vacancy mentioned in the above referred letter, who fulfill the criteria of UN may kindly be furnished by **05th April, 2018** positively for onward submission to concerned quarters. Duly filled relevant forms may be forwarded to this office before the deadline. Scanned copies of passport may also be sent by email npb.un2016@gmail.com. Kindly ensure that all forms are complete in all respects. Incomplete forms and nominations received after the due date will not be entertained/ processed.

3. This issues with the approval of competent authority.

Encl: As above.



(Muhammad Shahid)
Deputy Director (Police)
Tel: 051-9219966

CC:

PS to DG NPB
PA to Director NPB
Section Officer (Police), MoI, Islamabad

Police Section
By No. 4381-018
Dated. 26/3

To be placed on the website of MOI.

DS (Admin)

u d
26.3.18

S.A

ROHAIL BHATTI
Section Officer (Police)
Ministry of Interior
Islamabad

26/3/18

UJ
14/2

Military Adviser's Office
Pakistan Mission to the
United Nations, NY
No: Mily-17/4/2018
Ph: (212) 879-8600 Ext. 142
Fax: (212) 744-7348
E-Mail: pakmushir@gmail.com
14 February 2018

FAX

Total pages: 15

NY-55
14/2/18

IMMEDIATE

To: Mr. Tariq Mehmood Khan
Additional Secretary
Ministry of Interior
Fax: (92 51) 9206355

Fyn pls pass

Subject: Nominations for the Post of Deputy Police Commissioner (D1) in UNAMID

Further to our e-mail message of 14 February 2018 on the subject noted above.

1. Please find attached a copy of Job Opening number 2018-UNAMID-68122-DPKO, along with its enclosures, requesting the Member States to nominate Individual Police Officers in active service for appointment on secondment as Deputy Police Commissioner (D1) to the United Nations Mission in Darfur (UNAMID). English and French are the working languages of the UN. For the post advertised, fluency in oral and written English is required. Knowledge of Arabic language is an advantage. The UN deadline for submission of nominations is 30 April 2018.

2. Forwarded for your information and necessary action, please.

For seeking nomination within deadline of MOI is 05th April or before please.

DS(NPB)

06/3/18

Colonel
Military Adviser
(Umar Sharif)

D.S(FIA)'s Office	
S.O(FIA)	
S.C(MMC)	
S.C(Police)	✓
S.OE(FIA)	
1295	

ad
28/2

28 FEB 2018

23.18

Ministry of Interior
R&I Branch
Dy. No: 354
Date: 28-2-2018

ADDL SECRETARY(I) (on tour abroad)

28 FEB 2018
SECRETARY (P, FIA)

Signature
01/3/18

Police Section
By No: 813
Date: 6/3

24372/18
28/2/18

Additional Secretary (I)
By No: 2620/18
Date: 27/2

United Nations



*Job Opening for Position requiring official secondment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations*

Post title and level	Deputy Police Commissioner (D1)
Organizational Unit	African Union/UN Hybrid Operation in Darfur (UNAMID)
Duty Station	MHQ El Fasher
Reporting to	Police Commissioner
Duration	12 Month (extendible)
Deadline for applications	30 April 2018
Job Opening number	2018-UNAMID-68122-DPKO

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES:

Under the overall supervision of UNAMID Police Commissioner and within the framework of the AU/UN Memorandum of Understanding (MOU), the Deputy Police Commissioner will report directly to UNAMID Police Commissioner. He/She will oversee overall Administration and Operational coordination of command and control toward mandate implementation. He /She will provide guidance on field operations. Information management, Liaison with Government of Sudan Police and relevant stakeholders, Human & Physical Resources Management and Integrated Assessment Planning of the Police Component.

He/she shall support Police Commissioner in ensuring effective implementation of UNAMID Mandate and will be responsible of the following,

- Assisting PC in ensuring that all aspects of the mandate are vigorously pursued through effective and efficient coordination of Police mandated activities of UNAMID Police personnel.
- Advising Police Commissioner in formulation of policy directives, plans and programmes implementation in the Mission area; actively participating in the formulation and implementation of the UNAMID Police Concept of Operations; formulating and synchronizing Police Work Plans at various levels in line with the mandate implementation, conduct review and monitor implementation of coordinated activities of UNAMID Police staff.
- Ensuring implementation of effective monitoring of activities of the Government of Sudan Police in Darfur and police of the Movements in camps for internally displaced persons, demilitarized and buffer zones and areas of control;
- Ensuring Gender mainstreaming within the operational environment of the five states of Darfur;
- Ensuring that short , medium and long-term strategic plan is developed and implementation in line with the Government of Sudan Police in Darfur and police of the Movements to improve policing capabilities in Darfur;
- Ensuring that plans are developed, implemented and monitored to effectively deliver on operational policing tasks by IPO's and FPU's;
- Coordinating review of operational activities and implementation of initiatives to redress implementation gaps identified, including after action reviews on Performance Management and evaluation all incidents in the operational environment;
- Coordinating implementing of directives from the Police Commissioner and offer advice and comments to the Police Commissioner as appropriate;

- Developing and maintaining a close professional relationship with the Government of Sudan Police in Darfur and police of the Movements at the most senior levels in order to facilitate the execution of the mandate;
- Ensuring development of Contingency Plans in consultation with UNDSS and stakeholders on crisis management mechanisms with clear scenarios on significant incidents or threats in the mission;
- Ensuring coordinated planning with relevant stakeholders for the identification of relevant actions and/or projects to redress root causes of conflict and crime in communities;
- Developing and implementing effective monitoring and evaluation mechanisms to ensure compliance to strategic objectives;
- Overseeing operational readiness of FPU's in preparation and execution of tasks, including COE, as well as the physical and psychological readiness of members;
- Ensuring the effective and efficient administration of mission Police assets and personnel under his/her functional area;
- Ensuring that police resources under his/her functional area operate in harmony with other mission components at all times and in the spirit of a unified mission in order to achieve the common goals;
- Implementing an effective performance management system at all levels in the operational and planning environment;
- Implementing internal development programmes toward skills development and capacity building of personnel;
- Ensuring implementation of pro-active and reactive disciplinary processes to ensure the highest standards of professional conduct and behavior of personnel.
- Drafting Police policies, SOPs, procedures and guidelines in close coordination with DPKO Police Division;
- Ensuring all Police initiatives are coordinated with the local counterparts and Mission stakeholders and other agencies operating in Darfur;
- Coordinating, harmonizing the Result based Budgeting (RBB) process with DPKO, Police Division and the Mission;
- Coordinate capacity building of the Government of Sudan Police in Darfur with other mission agencies, international and bilateral partners in police development and take a leading role in all joint planning and policy making activities in the Mission;
- Advise, initiate and coordinate formulation of policies with regard to community policing, movement police, reform and restructuring, GoS Police issues, Training matters, Project/Donor liaison, gender issues and other subject desired by the Police Commissioner to facilitate mandate implementation;
- As required, deputizing for the Police Commissioner and represent the mission on behalf of the Police Commissioner;

COMPETENCIES:

Professionalism: Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring equal participation of women and men in all areas of work. Knowledge and understanding of theories, concepts and approaches relevant to democratic policing, law enforcement; Experience in planning, development and implementation of policing programs, management and administration; Ability to apply technical expertise to resolve police related issues and challenges. Strong organizational skills and demonstrable abilities to establish priorities and to plan, coordinate, and monitor the work of others;

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates

ness in sharing information and keeping people informed.

Leadership: Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands.

Judgment/Decision-making: identifies the key issues in a complex situation, and comes to the heart of the problem quickly; gathers relevant information before making a decision; considers positive and negative impacts of decisions prior to making them; takes decisions with an eye to the impact on others and on the Organization; proposes a course of action or makes a recommendation based on all available information; checks assumptions against facts; determines that the actions proposed will satisfy the expressed and underlying needs for the decision; makes tough decisions when necessary.

QUALIFICATIONS:

Education: Advanced University Degree (Master's or equivalent) in Law enforcement, Public Administration, Human Resources Management, Social Sciences, Development Studies, Change Management. A first level university degree with a combination of relevant academic qualifications and extensive experience in police operational management and law enforcement may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training institution is required. Doctorate will be an added advantage.

Work Experience: A minimum of 15 years (17 years in absence of advanced degree) of experience in active national law enforcement is required, including at least 8 years of active police experience at senior policy making level, with extensive strategic planning and management experience in the areas of operations, human and financial resources, police administration, training and standard operating procedures (SOP) development. Peacekeeping or other international experience in the UN or other organizations is desired.

Rank: Chief Superintendent of Police, Deputy Police Commissioner, Deputy (Assistant) Inspector General, equivalent to Brigadier General in the military or higher rank.

Languages: English and French are the working languages of the UN. For the post advertised, fluency in oral and written English is required. Knowledge of a second official UN language (Arabic) is an advantage.

Preference will be given to equally qualified women candidates.

Date of Issuance: 13 February 2018

<http://www.un.org/en/peacekeeping/sites/police>

In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

**APPLICATION PROCEDURES FOR PROFESSIONAL CONTRACTED
POSITIONS IN UNITED NATIONS POLICE COMPONENTS IN PEACEKEEPING
OPERATIONS OR SPECIAL POLITICAL MISSIONS REQUIRING OFFICIAL
SECONDMENT FROM NATIONAL GOVERNMENTS OF UN MEMBER STATES**

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to professional posts, which are opened for recruitment within UN peacekeeping operations or special political missions requiring secondment from active police or other national law enforcement services. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. The above mentioned posts are reserved only for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than deadline specified in each Job Opening announcement. Applications received after the deadline will not be considered.
2. All applications must be submitted in a duly completed typed (not hand-written) and signed United Nations Personal History Form (P-11) along with Academic and Employment Certification Form (attachment to P-11 form). Applications using other formats will not be accepted, but additional information may be attached to the P. 11. For the convenience of the Permanent Mission, a P-11 form and attachment are enclosed as samples to be photocopied as needed.
3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
4. In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations, are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The self-attestation must be attached to the P-11 form and contain the following wording:
I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law.
The applications without signed individual self-attestations will not be accepted.
5. Permanent Mission are requested to present their candidates in one single submission, in accordance with the deadline date specified in the Job Opening, under cover of a note verbale listing the names of the candidates, post title(s) they are nominated for and the corresponding vacancy announcements.
6. Applications must be hand-delivered by Permanent Mission to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peacekeeping Operations at 1 UN Plaza, 7th floor, room DC1 -0776, in accordance with the specific directions in the relevant Note Verbale.
7. Upon delivery of the applications, the Selections and Recruitment Section will acknowledge the receipt to the individual making the delivery.
8. Communication regarding this process will be through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

February 2017

INSTRUCTIONS

Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY. Read carefully and follow all directions.

UNITED NATIONS



Do not Write in This Space

PERSONAL HISTORY

1. Family name		First name		Middle name		Maiden name, if any					
2. Date of (day/month/yr) Birth		3. Place of birth		4. Nationality(ies) at birth		5. Present Nationality(ies)					
6. Sex		7. Height		8. Weight		9. Marital Status:					
Single <input type="checkbox"/>		Married <input type="checkbox"/>		Separated <input type="checkbox"/>		Widow(er) <input type="checkbox"/>					
Divorced <input type="checkbox"/>		10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities.									
(a) Are there any limitations on your ability to perform in your prospective field of work? YES <input type="checkbox"/> NO <input type="checkbox"/>		(b) Are there any limitations on your ability to engage in all travel? YES <input type="checkbox"/> NO <input type="checkbox"/>									
11. Permanent address				12. Present address		13. Office Telephone No. ()					
Telephone No. ()				Telephone/Fax No. ()		14. Office Fax No. ()					
						E-mail:					
15. Do you have any dependent children? YES <input type="checkbox"/> NO <input type="checkbox"/> If the answer is "yes", give the following information:											
Name of Children		Date of Birth (day/mo/year)		Place of Birth		Nationality	Gender				
15. (a) Name of Spouse											
16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", which country?											
17. Have you taken any legal steps towards changing your present nationality? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", explain fully:											
18. Are any of your relatives employed by a public international organization? YES <input type="checkbox"/> NO <input type="checkbox"/> If answer is "yes", give the following information:											
NAME		Relationship		Name of International Organization							
19. What is your preferred field of work?											
20. Would you accept employment for less than six months? YES <input type="checkbox"/> NO <input type="checkbox"/>				21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?							
22. KNOWLEDGE OF LANGUAGES. What is your mother tongue?											
OTHER LANGUAGES		READ		WRITE		SPEAK		UNDERSTAND			
		Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
23. For clerical grades only Indicate speed in words per minute				List any office machines or equipment and computer programmes you use.							
		English	French					Other languages			
Typing											
Shorthand											

24. EDUCATION, Give full details - N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees

A. University or equivalent		ATTENDED FROM/TO		DEGREES and ACADEMIC DISTINCTIONS OBTAINED	MAIN COURSE OF STUDY
NAME, PLACE AND COUNTRY Please give complete address.	Month/Year	Month/Year			

B. SCHOOLS OR OTHER FORMAL TRAINING OR EDUCATION FROM AGE 14 (e.g., high school, technical school or apprenticeship)

NAME, PLACE AND COUNTRY Please give complete address.	TYPE	YEARS ATTENDED		CERTIFICATES OR DIPLOMAS OBTAINED
		FROM	TO	

25. LIST PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS

26. LIST ANY SIGNIFICANT PUBLICATIONS YOU HAVE WRITTEN (DO NOT ATTACH)

27. EMPLOYMENT RECORD: Starting with your present post, list in REVERSE ORDER every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.

A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)				EXACT TITLE OF YOUR POST:
FROM	TO	SALARIES PER ANNUM		
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	
NAME OF EMPLOYER:			TYPE OF BUSINESS	
ADDRESS OF EMPLOYER:			NAME OF SUPERVISOR	
			NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING
DESCRIPTION OF YOUR DUTIES:				

B. PREVIOUS POSTS (IN REVERSE ORDER)

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:	
		MONTH/YEAR	MONTH/YEAR		STARTING
NAME OF EMPLOYER:					TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:	
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:	
		MONTH/YEAR	MONTH/YEAR		STARTING
NAME OF EMPLOYER:					TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:	
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:	
		MONTH/YEAR	MONTH/YEAR		STARTING
NAME OF EMPLOYER:					TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:	
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:

DESCRIPTION OF YOUR DUTIES

28. HAVE YOU ANY OBJECTIONS TO OUR MAKING INQUIRIES OF YOUR PRESENT EMPLOYER? YES NO

29. ARE YOU NOW OR HAVE YOU EVER BEEN A CIVIL SERVANT IN YOUR GOVERNMENT'S EMPLOY? YES NO
If answer is "yes", WHEN?

30. REFERENCES: List three persons, not related to you, and are not current United Nations staff members, who are familiar with your character and qualifications.
Do not repeat names of supervisors listed under Item 27.

FULL NAME	FULL ADDRESS	BUSINESS OR OCCUPATION

31. STATE ANY OTHER RELEVANT FACTS. INCLUDE INFORMATION REGARDING ANY RESIDENCE OUTSIDE THE COUNTRY OF YOUR NATIONALITY.

32. HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (excluding minor traffic violations)? YES NO

If "yes", give full particulars of each case in an attached statement.

33. OTHER AGENCIES OF THE UNITED NATIONS SYSTEM MAY BE INTERESTED IN OUR APPLICANTS. DO YOU HAVE ANY OBJECTION TO YOUR PERSONAL HISTORY FORM BEING MADE AVAILABLE TO THEM? YES NO

34. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.

DATE
(day, month, year)

SIGNATURE: _____

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

UNITED NATIONS

Employment and Academic Certification

Attachment to Personal History Profile (P11)

TO BE COMPLETED BY CANDIDATE:

Personal Data:

Family Name:	Given name:	Middle names:	Gender: M/F
e-mail address:			

Position for which you are applying:

(Note: if you are applying for more than one position, please submit separate P11 and P11 attachment for each Job Opening)

Job Opening Number:

Military Service History/Police Service History

Date of Commission (for military officers) or date of enlistment/entry to service (for police officers):			
Current rank	Date Last Promoted	Date eligible for promotion to next rank	Projected Retirement date from current rank
Branch/Corp/Mustering			
Sub Specialisation/additional qualifications			

Degrees and Academic Distinctions Obtained:

	NAME of INSTITUTION, PLACE AND COUNTRY. Please give complete address.	ATTENDED:		DEGREES and ACADEMIC DISTINCTIONS OBTAINED
		FROM: Month/Year	TO: Month/Year	
Graduation from the Staff/War College or Police Academy (and/or similar law enforcement institution)				
University Degree/s				

Experience in peacekeeping operations:

Specify UN or other International Experience, starting with your most recent experience and list in reverse order

Dates mm/yy-mm/yy	Mission/ Operation/Location	Position/title (Milob, HQ Staff, Contgt, Adviser)	Description of duties

Command Experience, starting with your most recent experience and list in reverse order

Dates mm/yy-mm/yy	Unit/Position/Org	Significant Unit Activities

Significant Planning Experience, starting with your most recent experience and list in reverse order

Dates mm/yy-mm/yy	Position/Org	Operation/Activity

(Other) International Exposure other than peace keeping operations, starting with your most recent experience and list in reverse order

Date: mm/yy-mm/yy	Position/Org	Function/Activity

Military and/or Police Training Courses/Seminars: (last two years)

Name of Course	Date: mm/yy - mm/yy	Institution

Additional Comments:

I certify that the statements made by me in answer to the foregoing questions are complete and correct. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member for the United Nations liable ineligible for further consideration.

I declare that I have never committed, been convicted of and am not currently under investigation or being prosecuted for any criminal, human rights, civil action or disciplinary offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose). I declare that I have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

I am not able to attest to the preceding paragraphs for the following reasons:

Date Signature

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

EMPLOYMENT RECORD - SUPPLEMENTARY SHEET

PLEASE LIST, in reverse order, EVERY EMPLOYMENT YOU HAVE HAD. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed.

FROM	TO	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH/YEAR	MONTH/YEAR	STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

TO BE COMPLETED BY THE RELEVANT LOCAL AUTHORITY:

On behalf of I certify that the information provided by
is complete and correct.

I further certify that the nominated candidate has never been convicted of, or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law, civil action or disciplinary offence.

The Government of is not aware of any allegations against the nominated candidate that she/he has committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

In the case of the nominee who has been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but was not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned.

Date Official Stamp

EMPLOYMENT RECORD - SUPPLEMENTARY SHEET

PLEASE LIST, in reverse order, EVERY EMPLOYMENT YOU HAVE HAD. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. See next page for more blocks.

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST
		STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST
		STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST
		STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST
		STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				