

**GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR**



POLICY / SOPs ON ARMOURED VEHICLES

1. GENERAL		
1.1	Short Title	The Policy may be called “Policy on Armoured Vehicles, 2017”.
1.2	Scope	<p>The Policy would regulate the following aspects:</p> <ol style="list-style-type: none"> a. Import of new and used armoured vehicles b. Import of material and components / parts for the fabrication or armouring of vehicle c. Permission for setting up an establishment for armouring of vehicles d. Purchase and Sale of armoured vehicles; and e. Matters ancillary to the above. <p>This Policy shall apply to the whole of Pakistan, except armoured vehicles which are domestically manufactured or retrofitted for use by the armed forces.</p>
1.3	Commencement and supersession of previous instructions	The Policy shall come into force with immediate effect and supersede all previous policies and instructions of Ministry of Interior, Government of Pakistan on the aforesaid subject.
1.4	Policy to be read in conjunction with relevant law	<p>This Policy shall be read in conjunction with S.R.O. 193 (I)/ 2013 Import Policy Order 2013 at Sr. No.15, 21 and 22 (iii)(iv) and subsequent editions of this policy.</p> <p>For the removal of any doubt, it is clarified that in the case of conflict of any provision of this Policy with the prevalent Import Policy, the latter shall prevail.</p>
1.5	Definitions	<ol style="list-style-type: none"> a) Armoured vehicle: An armoured vehicle means any vehicle which is reinforced with armoured plates and / or any other material for bullet and / or bomb proofing of the vehicle. b) Import: As defined in SRO No.193 (I)/2013, OR subsequent Import Policy Orders c) Armouring: Armouring, Bullet Proofing, Retrofitting OR lamination of the vehicle or any part(s) thereof, to make it bullet/ bomb proof. d) Raw Material: Any material imported or procured domestically that can be used in the armouring of vehicles.

		<p>e) Authorization : Approval of the competent authority to:</p> <ul style="list-style-type: none"> (i) import armoured vehicle(s), material or component thereof (ii) armouring of vehicles domestically; and (iii) setting up establishment/ facilities for armouring of vehicles <p>f) NTN : National Tax Number</p> <p>g) CNIC: Computerized National Identity Card</p> <p>h) HIT: Heavy Industries Taxila.</p> <p>i) Public Body: “Public Body” means:</p> <ul style="list-style-type: none"> i) Any Ministry, Division, Department, or Attached Department of the Federal or Provincial Government(s), ii) Any Federal, Provincial, Municipal or Local Authority set up or established by or under any law. iii) Any statutory corporation or other body corporate or institution set up or established or owned or controlled or funded by the Federal or Provincial Government(s), iv) Any incorporated or un-incorporated body or legal entity functioning under the control or authority of the Federal or Provincial Government(s) or where one or more of such governments owns or has controlling interests or which is funded by any such government, v) Supreme Court, High Courts or equivalent Courts or Tribunal or Commission. <p>j. Private Companies: As defined under the Companies Act 1984.</p> <p>k. Private Institutions: Institutions which are established and run for a lawful purpose and are not registered under the Companies Act 1984.</p>
<p>1.6</p>	<p>Establishment for armouring of vehicles:</p>	<p>An establishment for armouring of vehicles means a company registered with the Securities and Exchange Commission of Pakistan. The company must have a valid license from Ministry of Interior for carrying out the business of armouring vehicles. HIT will devise a criteria / standards for setting up an establishment (factory). This criterion will facilitate MOI in deciding issuance of authorization / NOC for establishing armouring company.</p>

2. GENERAL CONDITIONS

2.1	Policy	There shall be no Import, Purchase/Sale of Armoured Vehicles or retrofitting / Armouring of vehicles without permission from Ministry of Interior. 1. No person, except under an authorization of the Ministry of Interior and in the manner spelt out herein, shall; a. Import an armoured vehicle; b. Carry Armouring of vehicles domestically and sale / purchase thereof; c. Import raw material, and components / parts for use in the armoring of vehicles or retrofitting in existing armoured vehicles. d. Purchase, sell, keep, use, rent out or destruct an armored vehicle; e. Armour / Retrofit a new or old vehicle; f. Set up an establishment for armouring of vehicles. 2. Such authorization shall not obviate the need for any other authorization or procedural compliance as required under any other law or lawful instruction of the Federal Government or the relevant Provincial Government(s).
2.2	Existing Authorizations	i. In order to compile data and preclude the misuse of the vehicle(s) all the authorization holder(s) would be issued notices to submit their application(s) afresh on the prescribed form(s) so that their authorization could be revalidated. ii. All existing authorizations will cease to be valid after one year of publication of this policy. Fresh authorization will have to be obtained after payment of revised renewal fee.

3. ELIGIBILITY CRITERIA

3.1	Eligibility to apply for import, sale, or use of armoured vehicle	Any Pakistani Citizen having attained the age of 25 years or public body or private institution /company established and run for a lawful purpose may apply for a. the import, sale, purchase or use of armoured vehicle(s): b. armouring of vehicle(s) through a duly authorised establishment: c. Setting up an establishment for the armouring / retrofitting of vehicles. Eligibility requirements for the category of applicants mentioned above are laid down at 3.2 infra, however, Revenues / Financial Resources are to be justified for Armoured Vehicle / business in case of category I, II & III as enumerated in Section 3.2
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3.2	Eligibility Requirements	<p>Category-I (for Individuals)</p> <ul style="list-style-type: none"> a. He / she shall be a citizen of Pakistan. b. He / she has attained the age of 25 years. c. He/she shall possess a valid Computerised National Identity Card (CNIC). d. He /she should have a National Tax Number and should be a regular Tax Filer. e. He / she should be mentally of sound health. f. *He / She has not already obtained authorization for two Bullet Proof Vehicles. g. *No ongoing investigation / FIR by any law enforcement / investigation agency. h. *Never convicted of any offence against state / murder / dacoity/ robbery / cruelty or violence. <p>Category-II (Private Companies/ Institutions)</p> <p>Authorization / NOC may be issued in the name of a private company or institution with the following conditions:</p> <ul style="list-style-type: none"> a. Registration with SECP. b. Proof of Business premises c. Annual Tax Return filer d. No company will be allowed more than two bullet proof vehicles. e. *No ongoing investigation / FIR by any law enforcement / investigation agency. f. *Never convicted of any offence against state / murder / dacoity/ robbery / cruelty or violence. g. Recommendation letter by respective Chamber of Commerce & Industry <p>Category-III (Armouring Companies)</p> <p>Authorisation/NOC may be issued in the name of a private person requesting for setting up an armouring company; with the following conditions:</p> <ul style="list-style-type: none"> a. He / she shall be a citizen of Pakistan b. He / she has attained the age of 25 years c. Registration with SECP d. National Tax Number/ Annual Tax Return and bank statement e. Location/ Land for Company – Documentary Proof. f. Details of machinery and equipment as per defined standards g. Details of Qualified/skilled Technical staff and manpower h. Only one authorization will be allowed to an
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		<p>individual applicant.</p> <p>i. *No ongoing investigation / FIR by any law enforcement / investigation agency.</p> <p>j. *Never convicted of any offence against state / murder / dacoity/ robbery / cruelty or violence.</p> <p>k. Recommendation letter by respective Chamber of Commerce & Industry.</p> <p>Category-IV (Public Bodies)</p> <p>All applications in this category shall be processed through the parent Ministry in case of the Federal Government and the respective Home departments in case of the provincial government(s) with detailed justification. Judges of the Supreme Court, High Courts or equivalent Courts or Tribunals or Commissions shall apply through respective Registrars.</p>
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* Affidavit to be submitted

		<p>Category-V (Foreign Missions / International Organizations)</p> <p>a) Foreign Missions / International Organizations may be authorised for the import of armoured vehicles / domestic armouring of vehicles subject to the limit of 35% of their international staff.</p> <p>b) Requests for issuance of authorisations to this effect shall be forwarded through the Ministry of Foreign Affairs.</p> <p>c) Requests for authorization beyond 35% quota will be decided after obtaining views from M/o Foreign Affairs and Security Agencies.</p>
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4. APPLICATION AND AUTHORIZATION PROCEDURE

4.1	Submission of Application(s)	<p>a. All applications to be addressed to the Secretary Interior along with legible copies of documents mentioned in the relevant form (available at www.interior.gov.pk) and submitted at concerned NADRA Regional Head Office / Mega Centre. All documents in case of Cat-I and Cat-II (private individuals and armouring company) applicant(s) shall be duly attested to be true by an officer of the Federal Government or the relevant Provincial Government in BPS 17 or above. Public Bodies and Foreign Missions will submit requests as per existing format.</p> <p>b. Private entrepreneurs/companies having membership of Chamber of Commerce and Industry should route their applications through their respective chamber.</p>
4.2	Competence to grant Authorization	<p>a. The competence to grant authorisation(s) /NOC under this policy would rest with the Secretary/Minister for Interior.</p>

	and Delivery Schedule	<p>b. After receipt of application / case from NADRA, the case will be processed by M/o Interior through scrutiny of documents and security clearance. Every authorisation shall be granted subject to payment of fee as specified under clause 8.1 infra. The authorization can be issued in the name of a person as well as in the name of his firm. The authorizations will be signed by two officers with copy to Security Agencies.</p> <p>c. After completion of processing of request, the authorization will be communicated to NADRA Headquarter for onward transmission to the applicant(s) through their concerned Regional Head Office and Mega Centre.</p> <p>d. In case a firm paid tax Rs. 50 million per annum or above or an individual paid Rs. 10 million tax per annum or above, their authorization will be processed on top priority basis and issued within ten days after submission of the requisite documents. Authorization for other individuals / Private Companies of Cat-I, II & III will be issued within 4-6 weeks. Authorization for Cat-IV & V will be issued within 10-days.</p>
4.3	Verification of credentials etc of applicant	All applications, except those from public bodies, Parliamentarians and foreign missions, shall be sent to the Security Agencies for security clearance. Clearance to be furnished within three weeks, failing which it will deemed to be cleared.
4.4	Validity of authorisation and renewal	<p>a. Every authorisation shall, unless renewed in the following manner or revoked earlier, remain valid for one calendar year from the date of issuance.</p> <p>b. Subject to the payment of fee as specified under Clause 8.1 infra, an authorisation for import of new and used Armoured vehicles, permission for setting up and establishment for armouring of vehicles may be renewed within three months of the date of expiry without late fee.</p> <p>c. Where an authorisation is not renewed within six months of its expiry, it shall be deemed to have been cancelled. Any such authorisation shall be subject to payment of charges as specified in clause 8.1 infra. In case authorization is not renewed even after expiry of 09 months, the vehicle will be confiscated.</p>
5. UTILIZATION PERIOD OF AUTHORIZATION:		
<p>a. Authorization issued for Import / Retrofitting of vehicle shall stand cancelled automatically if not utilized within one year of its issuance.</p> <p>b. Authorization issued for setting-up an establishment for retrofitting of vehicles shall stand cancelled automatically if establishment / company is not setup within two years of its issuance.</p>		

6. REGISTRATION OF VEHICLE ETC.

All armoured vehicles put in use after promulgation of this Policy shall be registered with the Headquarters of Excise and Taxation Department of the Province where the owner is residing, for building up a database. The provincial Excise and Taxation Department would share the relevant data, with the Ministry of Interior, on monthly basis.

7. AUTHORISATION TO BE NON-TRANSFERABLE

All authorisations issued under this Policy shall be non-transferable. However, an authorisation may be transferred to one otherwise eligible legal heir of a deceased authorisation holder subject to acquiescence of other heirs and fulfilment of other conditions applicable to a new applicant under this Policy.

8. FEE

8.1	Fee and charges etc.	A) Grant and renewal of authorisation shall be subject to payment of following fee in Pak Rupees: <ol style="list-style-type: none">1. Minimum Rs. 0.5 million or 2% of the actual value of the vehicle whichever is higher in case of import2. Minimum Rs. 0.25 million or 1% of the actual value of the vehicle whichever is higher in case of local retrofitting3. For setting up retrofitting companies Rs.1.0 million at the time of establishment.4. Annual renewal fee for car / Jeep will be Rs. 50,000/-5. Annual renewal fee for factory / company will be Rs. 0.5 million. B) Fee for the above said purposes will be deposited at nominated branches of National Bank of Pakistan at regional headquarters and request submitted at respective NADRA Regional Head Office / Mega Centre. Nothing in this clause shall apply to an authorisation issued on an application by a public body / foreign missions.
8.2	Penalty for delayed renewal	Authorisation may be renewed after expiry of three months period mentioned in clause 4.4 supra subject to payment of a penalty equivalent to 50% of normal renewal fee for each calendar year intervening the date of expiry and the date on which it is renewed.

9. SUSPENSION / CANCELLATION OF AUTHORISATION

9.1	Suspension / Cancellation of authorisation	1) The authority granting an authorisation may suspend that authorisation /confiscate the vehicle and seal the company (factory) where it is of the opinion that the authorisation holder has: <ul style="list-style-type: none">a. become ineligible in terms of clause 2.1 supra;b. otherwise contravened any provision of this Policy;c. failed to apply for the renewal authorisation within six months of its expiry.d. used the authorisation for an unlawful act or in a manner which is prejudicial to public interest, good order or security of Pakistan. 2) Information regarding suspension / cancellation shall be communicated to the stakeholders immediately for further necessary action.
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10. OTHER RELATED MATTERS

10.1	Authentication of the authorisations for import	(i). The Customs Authorities would reconfirm authenticity of authorisations, issued under this policy, from Ministry of Interior before clearance of imported armoured vehicles or raw material / components / parts thereof and clearly mark them as used after import of vehicles / material to prevent repeated use.
10.2	Confirmation of Authorization by importers and armouring companies	The Armouring companies and importers would reconfirm authenticity of authorisations, issued under this policy, from Ministry of Interior before conducting any business thereof.

11. INSPECTION

11.1	Inspection of retrofitting establishments	The Authority, while granting an authorisation for the establishment of a retrofitting facility or at the time of its renewal of licence or at any intervening time may require the inspection either through HIT or any team so constituted by this Ministry, to satisfy itself that the requisite facilities / equipments are in conformity with the stipulations made in the authorisation proposed to be issued or already issued in this regard.
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12. DISPOSAL

12.1	Destruction of Vehicles	a. Bullet Proof Vehicles which cease to be road worthy will be destroyed only by an authorised retrofitting
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		<p>company subject to the approval of Ministry of Interior and in the presence of representative from Ministry of Foreign Affairs and M/o Interior not below the status of Deputy Secretary.</p> <p>b. Bullet proof vehicle will be destroyed in full and segregation of bullet proof and non-bullet proof parts will not be allowed.</p>
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