

IMMEDIATE

**GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR**

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**Subject: - HIRING OF THE SERVICES OF A TESTING AGENCY FOR
RECRUITMENT OF STAFF IN ICTA AND ICT POLICE, ISLAMABAD**

Reference Public Procurement Regulatory Authority (Cabinet Division) letter No.1-1/IT/2019(Pt), dated 07.01.2020 on the subject noted above.

2. Please find enclosed herewith a copy of evaluation report on the prescribed proforma for uploading on official website of Public Procurement Regularity Authority (PPRA) as required under rule 35 of PPRA, 2004.

Encl: As above.



(Qlandar Khan)
Section Officer (ICT-I)
Ph: 9208624

**Mr. Rizwan Mehmood, Dy. Director (IT/Web), Public Procurement
Regulatory Authority, Islamabad**

M/o Interior's U.O.No.2/31/2007-ICT-I, dated 22.01.2020

EVALUATION REPORT

(As per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency: **Ministry of Interior**
2. Method of Procurement: **Open Competitive Bidding**
3. Title of Procurement: **Hiring Service of Testing Agencies**
4. Tender Inquiry No.: **F.No.2/31/2007-ICT-I**
5. PPRA Ref. No.(TSE): **402145**
6. Date & Time of Bid Closing: **28th October, 2019 at 12:00 am**
7. Date & Time of Bid Opening: **28th October, 2019 at 4:00 pm**
8. No of Bids Received: **09**
9. Criteria for Bid Evaluation: **As per PPRA Rules**
10. Details of Bid(s) Evaluation: **Annex-A & B**

S. #	Name of Bidder	Marks		Evaluation Cost	Rule /Regulation /SBD* /Policy/Basis for Rejection /Acceptance as per Rule 35 of PP Rules, 2004.
		Technical (if applicable)	Financial (if applicable)		
1	Global Testing Service	-	N.A	--	Technically disqualified as per mandatory requirement Annex-A
2	Open Testing Service	-	N.A	--	Technically disqualified as per mandatory requirement Annex-A
3	Fair Testing Service	-	N.A	--	Technically disqualified as per mandatory requirement Annex-A
4	Regional Testing Service	-	N.A	--	Technically disqualified as per mandatory requirement Annex-A
5	Al-Hussaini & Company (Pvt)	-	N.A	--	Technically disqualified as per mandatory requirement Annex-A
6	Universal Testing Service	-	N.A	--	Technically disqualified as per mandatory requirement Annex-A
7	National Testing Service	-	N.A	--	Technically disqualified as per mandatory requirement Annex-A
8	Interior Testing Service	-	N.A	--	Technically disqualified as per mandatory requirement Annex-A
9	Candidates Testing Service	91/100	N.A	Rs.339/-per candidate exclusive of GST	Qualified as per mandatory requirement and evaluation criteria Annex-A & B.

Lowest Evaluation Bidder: **M/S Candidate Testing Service (CTS) Annex-B**

11. **Any other additional / supporting information, the procuring agency may like to share.**

In order to make fair, transparent competition and to evaluate appropriate weightage to each bid, eligibility of testing agencies have been determined on the basis of mandatory requirements as per Tender Notice and TOR-6 of bidding documents read with Rules 36(b), PPRA-2014 and subsequently bids of all the nine testing agencies were evaluated by the committee. 08 testing agencies have been technically disqualified and the reasons for their rejection has been mentioned against each testing agency as per **Annex-A**. One testing agency i.e. M/S Candidate Testing Agency was further evaluated as per TOR-7 of the bidding documents which was awarded 91/100 marks and was declared technically qualified. Financial bid of M/S Candidate Testing Agency was opened on 14.1.2020 which offered Rs.339/- per candidate (Exclusive of GST). The committee unanimously recommended to award contract to M/S Candidate Testing Service Agency (**Annex-B**).



Signature:

Official Stamp:
(QALANDAR KHAN)
Section Officer
Ministry of Interior
Government of Pakistan
Islamabad

*Standard Bidding Documents (SBD)

MINUTES OF THE MEETING OF TECHNICAL EVALUATION COMMITTEE

Annex-A

A Tender Notice was floated in the newspapers as well as on PPRA website inviting registered testing agencies through sealed bids containing technical and financial bids separately for conducting initial screening tests of candidates for filling of different vacant positions of ICTA and Islamabad Police. The last date for submission of bids was 28-10-2019 and technical bids were opened the same day at 1600 hours in the presence of bidders. The following nine testing agencies participated in the tender:

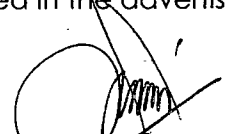
i. M/S GTS	ii. M/S OTS	iii. M/S FTS	iv. M/S RTS	v. M/S AH&C	vi. M/S UTS	vii. M/S NTS	viii. M/S CTS	ix. M/S ITS
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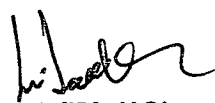
2. The technical bids of these testing agencies are evaluated to qualify / disqualify the same. The committee evaluated the technical bids as per following remarks:

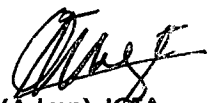
S.#	Description of documents	GTS (1)	OTS (2)	FTS (3)	RTS (4)	AH&C (5)	UTS (6)	NTS (7)	CTS (8)	ITS (9)
1.	Technical Proposal	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Financial Proposal	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2.	Testing Agency / Firm should be registered with relevant organization of the Federal Government. Date of Registration of SECP	24-4-2017	21-11-2012	17-8-2018	14-3-2018	26-1-2012	8-12-2014	30-4-2003	15-10-2015	31-5-2017
3.	Testing Agency should have minimum Four (04) years experience.	Y M D 2 6 4	Y M D 6 11 7	Y M D 2 2 11	Y M D 1 7 14	Y M D 7 9 2	Y M D 4 10 20	Y M D 16 6 25	Y M D 4 0 13	Y M D 2 4 27
4.	Expertise and profile of the Testing Agency to conduct recruitment tests.	yes	yes	yes	Yes	yes	Yes	Yes	yes	yes
5.	Affidavit of Rs.100 on Stamp Paper in original duly attested by Notary Public regarding non-blacklisting.	Yes	Yes	Yes	Yes	Not provided as per requirement	Yes	Yes	Yes	Yes
6.	Testing agencies should have their office at ISB, LHR, KHI, PESH, QUET, AJK and GB.	only 05 (Isb, Lhr, Khi, Pesh & Quet) out of 07	only 02 (Isb & Pesh) out of 07	only 05 (Isb, Lhr, Khi, Pesh & Quet) out of 07	only 05 (Isb, Lhr, Khi, Pesh & Quet) out of 07	only 03 (Lhr, Khi, Pesh) out of 07	04 Offices (ISB, LHR, KHI, PESH) out of 07	only 05 (Isb, Lhr, Khi, Pesh & Quet) out of 07	07 Offices (ISB, LHR, KHI, PESH, QUET, AJK and GB)	only 04 (Isb, Lhr, Khi & Quet) out of 07

7.	The festing agencies should have the following:-									
	i. NTN	7462122-6	4108232-0	5015968-7	8903361-3	3953044-2	4402670-6	2680612-6	7129360-1	7562249
	ii. Income Tax Certificates	yes	Yes	yes	Yes	Yes	Yes	Yes	Yes	Yes
	iii. Sales Tax Numbers	3277876144800	3277876114873	3277876153269	3277876155935	Not provided	3277876119819	3277876121192	3277876146801	3277876140569
	iv. Vendor Numbers	No	No	No	No	No	30196646	30794311	30260922	No
	v. Active Taxpayer	Active	Active	Active	Active	Status not provided	Active	Active	Active	Active
8.	Bid Security in the form of Bank Demand Draft from scheduled Bank of Pakistan	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
9.	Financial soundness certificate and Bank Statement for the last 12 months and last two years audit report should be attached with the tender document.	Yes	Audit Report for the year ended June, 2017 not provided	Bank Statement not complete, Audit Report for the last two years not provided	Audit Report of last two years not provided, Bank Statement not complete	Yes	Yes	Audit Report for the year Jun, 2017 not provided	Yes	Bank Statement and Audit Report for the last two years not provided
REMARKS		Not qualified due to S.No.3,6,7(iv)	Not qualified due to S.No.6,7(iv), 9	Not qualified due to S.No.3,6,7(iv),9	Not qualified due to S.No.3,6,7(iv),9	Not qualified due to S.No.5,6,7(iv &v)	Not qualified due to S.No.6,	Not qualified due to S.No.6,9	qualified	Not qualified due to S.No.3,6,7(iv),9


3. After due deliberation, the technical committee unanimously decided to qualify M/S Candidate Testing Services (CTS) as it fulfills all the criteria mentioned in the advertisement / bidding documents whereas the remaining firms are dis-qualified as they did not fulfill the requisite criteria.



 Deputy Secretary (ICT), MOI
 Member


 DFA (ID), MOI
 Member


 Director (Admn), ICTA
 Member


 AIG (Establishment), ICT Police
 Member


 Section Officer (ICT-I)
 Member / Secretary


 Joint Secretary (ICT), MOI
 Chairman

COMPARATIVE SHEET FOR TECHNICAL EVALUATION OF TESTING AGENCY

Sr. No.	Technical Evaluation Criteria	Maximum Marks	Sub Marks	Marks Given to Bidder Candidate Testing Service (CTS)
1	Registration/Certificate:	08		
	Active Tax Filer			
	Active Sales Tax Filer		01	01
	SECP		01	01
	ISO		01	01
	NTN		02	02
	Never Black Listed Certificate		01	01
2	Company Profile: must be a registered body having four (04) year experience of similar work assignments of test conducting.	10		
	50 – 100 Employees		5	05
	101 – 200 Employees		5	05
3	<ul style="list-style-type: none"> Testing Agency's Relevant Experience (recruitment tests conducted for entry – level management positions. Test conducted for staff / clerical / non-clerical employment shall be considered. Please provide detail / list of each clients, tests date and number of registered candidates. This will be verified from the relevant client organizations. 1 mark for each of public, private and financial Institutions / Banks subject to maximum marks for each of the mentioned categories. 	18		
	Tests conducted for public sector organizations.		06	06
	Tests conducted for private sector organizations.		06	06
	Tests conducted for financial institutions / banks.		06	-
4	<ul style="list-style-type: none"> Testing Agency's Experience in terms of number of candidates tested so far. 	10		
	(Please provide details of clients and tests dates, number of candidates which could be verified from the client organizations)			
	Less than 100,000 candidates tested		3	03
	100,000 to 400,000 candidates tested		3	03
	400,000 and above candidates tested	4	04	
5	Testing Agency's geographic presence. Addresses of regional registered offices and venues required;	05		
	Regional offices in various Provinces / Regions. (1 mark for presence in each province / region, maximum 5 marks).		05	05

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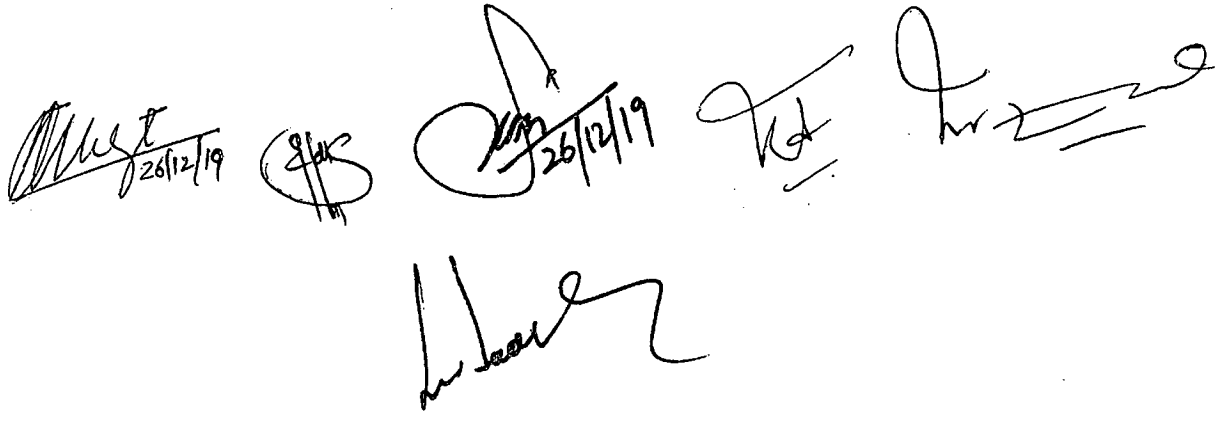
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6	Testing Service Project Handled in last three (03) years for Government Sector (1 mark for each project handled ensuring conformity to the scheduled & TOR, subject to a maximum of 10). Please provide details of clients and test date.	10	10	10
7	Mechanism to Ensure Transparency / Confidentiality (the service provider with most efficient mechanism shall be given 10 marks)	10	10	10
8	Financial position as per audit reports of the latest year; (Please provide details of clients and test date)	12		
	Below 10 Million		06	06
	From 10 to 100 Million		06	06
9	Presentation to demonstrate the capacity to undertake paper based as well as computer based tests of general/specific assessment across the country. The bidders will be intimated to give presentation at selected venue with due course of time.	17	17	14
	Total marks	100	100	91



 Multiple handwritten signatures and dates are present below the table. One signature includes the date 26/12/19. There are several other illegible signatures and initials.

665

Annex-B

COMPARATIVE SHEET FOR FINANCIAL EVALUATION TESTING AGENCY

RATES OFFERED BY THE BIDDER										
S.#	Financial evaluation criteria	Global Testing Service	Open Testing Service	Fair Testing Service	Regional Testing Service	Al-Hussaini & Company (Pvt)	Universal Testing Service	National Testing Service	Interior Testing Service	Candidates Testing Service
1.	Per candidate charges / fee	Technically disqualified	Technically disqualified	Technically disqualified	Technically disqualified	Technically disqualified	Technically disqualified	Technically disqualified	Technically disqualified	Rs.339/- (Exclusive of GST) Qualified
2.	Remarks	--	--	--	--	--	--	--	--	-



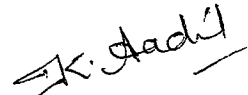
Deputy Secretary (ICT), MOI Member



DFA (ID), MOI Member



Director (Admn), ICTA Member



AIG (Establishment), ICT Police Member



Section Officer (ICT-I) Member / Secretary



Joint Secretary (ICT), MOI Chairman