

Government of Pakistan
Ministry of Interior
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No. No.4/14/2002 (G&P)


Islamabad, the 16th November, 2018

OFFICE MEMORANDUM

Subject: - **UPLOADING OF RE-REPAIR/MAINTENANCE NOTICE ON PPRAs WEB SITE**

The undersigned is directed to enclose herewith tender notice regarding Re-repair/maintenance of 100 lines intercom exchange. It is requested that said repair/maintenance notice may please be uploaded on PPRAs web site.

2. It is requested that said repair/maintenance notice may be uploaded on the PPRAs web site at the earliest please.


(Khurshid Ahmed)
Deputy Secretary (Admn)
Tele: 9202608

Public Procurement Regulatory Authority
(Mr. Rizwan Mehmood)
Deputy Director (IT/Monitoring & Legal)
Government of Pakistan
Islamabad.

Copy to:


1. System Analyst (IT), MOI for Uploading of Notice on Ministry's Website.

REPAIR/MAINTENANCE NOTICE

File No. 4/14/2002 (G&P). Sealed bids are invited from the Islamabad / Rawalpindi based firms having proper shops and telephone facility, duly registered with sales tax authorities along with vendor numbers for repair/maintenance of 100 lines intercom exchange installed in the Ministry of Interior Block "R" Pak Secretariat during the Financial Year 2018-19. Tender can be downloaded from the websites of Ministry of Interior www.interior.gov.pk and Public Procurement Regulatory Authority www.ppra.gov.pk.

The terms and conditions will be as under: -

- ▶ Interested parties may submit their bids by mentioning rates for repair/maintenance of 100 lines intercom exchange within (15) days of uploading of this notice.
- ▶ Security worth Rs.15,000/- (Rupees Fifteen thousand only) for repair/maintenance 100 lines intercom exchange is required to be deposited in favor of Drawing & Disbursing Officer/Section Officer (Cash & Accounts) Ministry of Interior. Security deposit will be released/refunded within a fortnight to unsuccessful bidders and in case of successful bidders after 4th December, 2018.
- ▶ The rates quoted (Inclusive all applicable taxes), will remain valid up to 30th June, 2021. Sub-standard work, etc will not be acceptable and defaulters will be proceeded under law, including blacklisting.
- ▶ Firms will be bound to depute full time representative to carry out the repair/maintenance round the clock even on short notices and no closed holidays on the approved rates throughout the financial year at their own transport in "R" block Pak-Secretariat, Islamabad.
- ▶ The Tender Documents must accompany the following certificates.
 - ▶ Firms Registration Certificates.
 - ▶ National Tax Number
 - ▶ Vendor Number.
- ▶ An owner of more than one firm can send bid only from one company.
- ▶ Only typed quotation will be accepted, use of white fluid or over writing will not be accepted.
- ▶ The firms are requested to furnish an affidavit on stamp paper valuing Rs.20/- that the firm is not blacklisted and has no dispute with any Government Organization (s).
- ▶ The Competent Authority reserves the right to accept or reject any tender by whole or partially with assigning proper justifications /deficiency (if any).
- ▶ The competent Authority also reserves the right to cancel the contract entirely during the currency of year if sub-standard work is found. The security amount will be fortified and the firm will be blacklisted.
- ▶ Sealed bids Complete in all respect may reach the **SECTION OFFICER (G&P), Ministry of Interior, Room # 604, "R", Block Pak. Secretariat, Islamabad on or before the stimulated time i.e. 4th December, 2018 (Up to 1030 hours). Tenders/ bids will be opened on the same day i.e. 4th December, 2018 at 1130 hours in the Office of Joint Secretary (Admn).**


(Khurshid Ahmed)
Deputy Secretary (Admn)
Tele: 051-9201213