

GOVERNMENT OF PAKISTAN

Ministry of Interior


**TENDER NOTICE**

**(Supply of Branded IT Equipment/Devices and Licensed Software)**

Authorized dealers, having NTN, Sales Tax Number, Vendor Number, GST Number, Sales/Service Centre in Islamabad / Rawalpindi are invited to submit their sealed tenders for supply of following branded IT equipment/ Devices to the Interior Division, Islamabad.

<b>IT Equipment /Devices /Software/ Licensed Software</b>	<b>Req. No.</b>
Laser jet printers (Standard)	19
Standard Scanners	52
Multimedia 4000-5000 lumens	02
Smoke detectors	02
Antivirus (Symantec Server Version)	04

- 2- Tender documents having detailed specifications alongwith Terms & Conditions can be obtained from the office of the SO (G&P), Room 604, 6<sup>th</sup> Floor, Block "R" Pak. Sectt . Those documents are required to be signed, stamped and attached with the bidding documents of the bidding firm.
- 3- Single stage-two envelope procedure: The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the technical proposal and the financial proposal. The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
- 4- The Technical Proposals and Financial Proposals will be submitted according to the given pattern as specified in the documents of Terms and Conditions.
- 5- Quotations for different products will be mentioned on separate pages. The name of the quoted product should be displayed clearly on the page.
- 6- Only those firms who qualify technical evaluation will be allowed to be considered in financial evaluation.
- 7- Delivery will be made within 6 weeks after issuance of purchase order.
- 8- All bidders must submit pay order @5% of the total bid value as earnest money in favour of Interior Division. The earnest money of successful bidder will be returned after expiry of warranty period.
- 9- Deadline for the submission of the bids is 8<sup>th</sup> November, 2017 and those should reach before 02:30 p.m. on the given date. Tenders/bids will be opened on the same day at or after 3:00 p.m. in the presence of bidders / representatives.
- 10- This Division reserves the right to accept or reject any or all tenders in the light of PPRA Rules 2004.

  
(Mudassar Amin Qazi)  
Section Officer (G&P)  
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