

TENDER NOTICE

F.No 7/1/2021-22 (G&P). Sealed tenders are invited from the firms/Authorized Dealers having proper shops and telephone facility ,duly registered with sales tax authorities alongwith vendor numbers/NTN Number and also having Sale/Service Center in Islamabad/Rawalpindi for supply of following items for the Financial Year 2021-22 Tender can also be downloaded from the websites of Ministry of Interior www.interior.gov.pk and Public Procurement Regulatory Authority www.ppra.gov.pk.

S.No.	Desecration Stationery Items
1	Computer Papers All Size Toners of Photocopiers Toners of Computer Printers Fax Paper Roll and all other stationery items as per Tender Documents
Misc/Non-Stationery items	
2	All Misc /Non stationery items as per Tender Documents
Machinery Equipments	
3	Air conditioners/Split Ac/Floor Standing AC of All category Computers Latest Model with LED Monitor Printers / Heavy Duty Color Printers Laser Fax Machines all in one Scanners Bracket Fans/Celling Fans/Louver Fan/Padestal Fan/Heater LED TV All sizes Multimedia Projector Photostat Machines Heavy duty/Light duty and all other items as per tender documents etc
IT Equipments	
	Flash Drive, Mouse, Keyboard, Laptop Charger & Battery, Power Cables UTM Firewall Router Local Area Networking System and Components installation, Heavy Duty Layer 2 Switches 48 Ports) Patch Chords PCs to Sockets Cat 6 Cable and all other IT Equipment as per tender documents etc
Security Systems	
4	Bullet Cameras Dome Cameras Access Control System / Walk Thorough Gates etc
Drones	
5	Heavy Duty Drones Normal/Short Range Drones
IP Based Intercom (PBX System)	
6	IP Based Intercom (PBX System) for R & S Blocks
Wireless Networking	
7	Wireless Networking for backbone system of R&S Blocks
Furniture/Fixture Items	
8	Officer Revolving Chair Superior quality/High back/ hydraulic Visitor Chair Superior quality Conference Chairs Superior quality Steno/Computer Chairs Superior quality Auditorium Chairs Superior quality Officer Table Superior quality with side rack Assistant Table Superior quality Computer Table Superior quality Assistant Chairs Superior quality Sofa 5 seater Superior quality with leather Almirah Wooden Superior quality Almirah Steel Superior quality (gauge 18-20) Foot Rest Superior quality Center Table Set Superior quality Side Rack Superior quality and all other items as per tender documents
Tyres	
9	Vehicle Tyres different sizes as per tender documents

- i. Interested parties/firms can obtain list/tender documents from the office of undersigned till 22nd June, 2021 before closing of office hours on payment of Rs.3000/- only.
- ii. Samples of Stationery items & papers must be attached duly stamped/ signed of each item. Samples of unsuccessful bidders will be returned.
- iii. Toners /Cartridges will be procured from sole Distributors / Authorized Dealers only.
- iv. Security worth Rs.100,000/- (Rupees One hundred thousand Only) for supply of office Stationery, papers, toners of Photostat machines, toner and Rs.200,000/- for computer printers, Air Conditioner ,Computers, Laser Fax Machines, Electric Fans, LCDs, Photostat machines, Furniture/Fixture and Security/IT Equipments & other items etc is required to be deposited in favour of Drawing & Disbursing Officer / Section Officer (Cash & Accounts), Ministry of Interior. Security deposits will be released/refunded within a fortnight to unsuccessful bidders and in case of successful bidders after 30th June, 2022.
- v. Rates may be quoted for original / genuine brands which will remain valid up to **30th June 2022**. Sub-standard items will not be acceptable and defaulters/suppliers will be blacklisted as per rules and such items will be purchased from the open market at the cost and risk of the supplier.
- vi. Firms will be bound to supply/deliver the goods on the approved rates throughout the year/specify given time and even on short Notice at their own transport in "R" Block Pak.Secretariat, Islamabad.
- vii. For Serial No.3, 4, 5 & 6 Single stage-two envelope procedure: The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal. The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
- viii. In Technical Proposal, the specifications and technical details should be typed clearly by the bidder on a separate page for each quoted product, as suggested in "Detailed Specifications".
- ix. In financial proposal, separate columns are required to display "Single unit price including all taxes", "Total Number of Pieces/Units quoted" and "Total Price including all taxes" for the same product, as suggested in "Detailed Specifications".
- x. Quotations for different products will be mentioned on separate pages. The name of the quoted product should be displayed clearly on the page.
- xi. Only those firms who qualify technical evaluation will be allowed to be considered in financial evaluation.
- xii. The Networking switches, devices, equipments and cables will be supplied and installed by the same firm.
- xiii. The Tender Documents must accompany the following certificates:
 - Firms registration Certificates.
 - National Tax Number.
 - Sales Tax Registration Certificate.
 - Vendor Number.
 - Bank Account No.
- xiv. All the short listed firms will sign the agreement with Ministry of Interior for providing items within 24 hours and will not ask bills upto value of Rs. 25 lacks.
- xv. Only typed quotation will be accepted. Use of white fluid or over writing will not be accepted.
- xvi. The Suppliers are requested to furnish an affidavit on stamp paper valuing Rs.20/- that the firm is not blacklisted and has no dispute with any Government Organization(s).
- xvii. The Competent Authority reserves the right to accept or reject any tender by whole or partially with assigning proper justifications/deficiency (if any).
- xviii. The Competent Authority also reserves the right to cancel the contract entirely during the currency of year if items are found sub-standard or short in quantity and also not supplied timely. The security amount will be fortified and the firm will be blacklisted.
- xix. Sealed Tenders Complete in all respect may reach the SECTION OFFICER (G&P), Ministry of Interior ,Room # 604,"R",Block Pak.Secretariat, Islamabad on or before **24th June, 2021** (Up to 1030 hours).Tenders/ bids will be opened on the same day i.e. 24th June, 2021 at 1130 hours in the Office of Joint Secretary (Admn).

*Pl. upload on website
of MOI
SA (IT)*

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