ARBITRATION UNDER SECTION 54 OF COOPERATIVE SOCIETIES ACT, 1925

ARBITRATION
- Written application under Section-54 of Cooperative Societies Act, 1925.

PROCESS
- Appointment of Registrar Nominee(s)
- Appointment of Arbitrator
- Inviting comments/ cross examine from

PERIOD
- 02 Days
- 15 Days
- 07 Days

DECISION
- Decision of Petition

PERIOD
- 60 Days
COMPUTERIZED ARMS LICENSE

CASE SUBMISSION
Applicants submit the case in Arms license counters (CFC) for documents checking/verification and case is process within 5 minutes. The applicant submits the fee of Rs500/- per year, which is deposited in the treasury.

PROCESS
After checking the documents, case is submitted to ADC (G) for approval.

ISSUANCE OF SMART CARDS
Smart card id issued after 15 working days.

REQUIREMENTS
- Original License
- CNIC
- 2x Pictures
- Application Forms

VERIFICATION
In case, if there is any discrepancy in documents, the case is forwarded to SHO/Tehsildar for necessary verification.
OFFICE OF THE CHIEF COMMISSIONER
ICT ISLAMABAD

FIRM REGISTRATION

CASE SUBMISSION
- Fill the form
- Deposit the fee
- Get all the documents attested
- Submit the application

REQUIREMENTS
- Form - I
- Partnership Deed
- Affidavit

PROCESS
- After scrutiny of documents, the case will be processed
- Appearance of partners

OUTPUT
- Issuance of Registration Certificate (03 days)
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

GRANT OF BUSINESS VISA FOR FOREIGNERS OTHER THAN BVL COUNTRIES

ENTRY VISA BY MISSIONS:
Missions abroad can grant one month validity and stay (Multiple) entry visa to the businessmen of remaining countries (except Israel) on the production of requisite documents.

REQUIREMENTS
- Any of the following documents:
  - Recommendation letter from CC&I of Applicant’s country.
  - Invitation letter from Business organization duly recommended by the concerned Trade Organization / Association in Pakistan.
  - Recommendation letter by Honorary Investment Counselor of Bol / Commercial Attaché posted at Missions abroad.

SUBMISSION OF CASE IN MINISTRY OF INTERIOR FOR EXTENSION IN VISA:
Firm / Company / Organization apply for extension of business visa for foreigners to Ministry of Interior.

REQUIREMENTS
- Request letter from the Company / Firms / Organizations (04 Set).
- Prescribed Application Form (04 Set).
- Copy of Passport and of the following documents (04 Set):
  - Recommendation letter from CC&I of Applicant’s country.
  - Invitation letter from Business organization duly recommended by the concerned Trade Organization / Association in Pakistan.
  - Recommendation letter by Honorary Investment Counselor of Bol / Commercial Attaché posted at Missions abroad.

PROCESS
After scrutiny, cases are referred for security clearance.

PROCESSING TIME
Six (6) weeks.

ISSUANCE OF BUSINESS VISA:
Upon completion of mandatory period, authorization letter for issuance of business visa is issued to the concerned Pak Mission in case of entry visa and to RPOs in case of extension in visa.

Fee: Fees are charged as notified.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

GRANT OF BUSINESS VISA FOR FOREIGNERS OF BVL COUNTRIES

ENTRY VISA BY MISSIONS:
Missions abroad are authorized to grant five years validity (Multiple) visa within 24 hours to businessmen of BVL countries on the production of requisite documents.

REQUIREMENTS
- Any of the following documents:
  - Recommendation letter from CC&I of Applicant's country.
  - Invitation letter from Business organization duly recommended by the concerned Trade Organization / Association in Pakistan.
  - Recommendation letter by Honorary Investment Counselor of BOI / Commercial Attaché posted at Missions abroad.

SUBMISSION OF CASE IN RPOs FOR ONE YEAR EXTENSION:
Firm / Company / Organization can apply for extension of business visa for foreigners of BVL countries to Regional Passport Offices (RPOs).

PROCESS TIME
- Seven (7) days.

SUBMISSION OF CASE IN MINISTRY OF INTERIOR FOR MORE THAN ONE YEAR EXTENSION:
Firm / Company / Organization can apply for extension of business visa for more than one year to Ministry of Interior.

PROCESS
After scrutiny, cases are referred for security clearance.

PROCESSING TIME
- Six (6) weeks.

ENDORSEMENT OF VISA STICKER
On receipt of MOI Visa advice letter and request of concerned company / Firms / Organizations, Machine Readable Visa is endorsed by RPOs on foreigners Passports.

Processing Time
- Seven (07) days.

Fee: Fees are charged as notified.
GRANT OF NOC TO SECP FOR COMPANIES HAVING FOREIGN DIRECTORS

**SUBMISSION OF CASE:**
Security Exchange Commission of Pakistan (SECP) forwards the cases to Ministry of Interior for security clearance / NOC in respect of Companies having foreign directors.

**PROCESS**
After scrutiny, cases are referred security clearance.

**ISSUANCE OF NOC**
After clearance of security, NOC is issued.

**REQUIREMENTS**
Eight (08) sets of the following documents are required along with the application:
- Memorandum & Articles of Association
- Profile of the Directors
- Forms 21 & 29
- Copies of CNIC or Passport.

**Period**
NOC from concerned stakeholders is mandatory.

**NOTE:** No Fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

GRANT OF NOC TO SECP FOR PRIVATE SECURITY COMPANIES

SUBMISSION OF CASE:
Security Exchange Commission of Pakistan (SECP) forwards the cases to Ministry of Interior for security clearance / NOC for registration of Private Security Companies

REQUIREMENTS
Eight (08) sets of the following documents are required along with the application:
- Memorandum & Articles of Association
- Profile of the Company & Directors
- Forms 21 & 29
- Copies of CNIC
- Bank statement

PROCESS
After scrutiny, cases are referred security clearance.

Period
NOC from concerned stakeholders is mandatory.

ISSUANCE OF NOC
After clearance of security, Committee’s recommendation and approval of the competent authority.

NOTE: No Fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

GRANT OF NOC TO SECP FOR TRANSFER OF SHARES OF SECP REGISTERED COMPANIES

SUBMISSION OF CASE:
Security Exchange Commission of Pakistan (SECP) forwards the cases to Ministry of Interior for security clearance / NOC in respect of transfer of shares of (SECP) registered Companies.

PROCESS
After scrutiny, cases are referred security clearance.

ISSUANCE OF NOC
After clearance of security, NOC is issued.

REQUIREMENTS
Eight (08) sets of the following documents are required along with the application:
- Memorandum & Articles of Association
- Profile of the Directors
- Forms 21 & 29
- Copies of CNIC or Passport.

Period
NOC from concerned stakeholders is mandatory.

NOTE: No Fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

GRANT OF WORK VISA TO FOREIGNERS

SUBMISSION OF CASE
Firms/ Companies / Organizations apply to Board of Investment. After security clearance in 04 weeks, BoI recommends to MoI to issue Work Visa.

REQUIREMENTS
- Recommendation letter from BoI.

ISSUANCE OF WORK VISA
After necessary approval, direction is issued to concerned missions abroad for Entry Visa. In case of extension, direction is issued to concerned Regional Passport Offices (RPOs).

Processing Time
Seven (07) days.

ENDORSEMENT OF VISA STICKER
On receipt of MOI Visa advice letter and request of concerned company / Firms / Organizations, Machine Readable Visa is endorsed by RPOs on foreigners Passports.

Processing Time
Seven (07) days.

Fee: Fees are charged as per enclosed notification.
INQUIRY UNDER SECTION 43 OF COOPERATIVE SOCIETIES ACT, 1925

INQUIRY
- Application on Plain paper in writing from members of Society

PROCESS
- Appointment of Inquiry Officer
- Comments from the parties
- Cross Examined

PERIOD
- 02 Days
- 07 Days
- 07 Days

INQUIRY
Completion of Inquiry

PERIOD
- 30 Days
INTERNATIONAL DRIVING PERMIT

CASE SUBMISSION
Applicant submit the case in IDP counters (CFC) for documents checking/verification and case is process within 5 minutes. The applicant submits the fee of Rs1000/- which is deposited in the treasury.

PROCESS
After checking the documents, case submitted to ADC (East) for approval.

ISSUANCE OF PERMIT
IDP is issued after 3 working days.

REQUIREMENTS
- Passport & Visa
- Valid Pakistan Driving License
- 2 Pictures
- CNIC

VERIFICATION
In case, if there is any discrepancy in documents, the case is forwarded to concerned traffic office for necessary verification.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

ISSUANCE OF ARMS LICENCE TO INDIVIDUALS / COMPANIES / INSTITUTIONS / DEPARTMENTS

SUBMISSION OF CASE:
Applications of individuals / companies / institutions / departments are received in MOI for issuance of Arms Licenses.

REQUIREMENTS
- Application
- CNIC / NTN no.
- Police Verification Report.

PROCESS
After receipt of Police verification, Arms license is issued with the approval of competent authority.

PROCESSING TIME
After receipt of Police verification, Arms license is issued with the approval of competent authority.

ISSUANCE OF ADVICE NOTE
After approval the competent authority an advice note is issued to NADRA for issuance of Arms licenses.
In pursuance of advice note, NADRA issues a computerized arms license of five years validity.

NOTE: Fee is charged by NADRA as notified and deposited in the Government Treasury. Currently there is ban on an issuance of Prohibited / Non-prohibited Arms Licenses.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

ISSUANCE OF MACHINE READABLE PASSPORTS

SUBMISSION OF CASE
Pakistanis can apply for issuance / Renewal of Machine Readable Passports (MRP) from Regional Passport offices, Pakistani foreign missions abroad and Online. (Online Passport facilities are available in abroad)

REQUIREMENTS
- Original CNIC / NICOP / CRC (Child Registration Certificate)
- Previous Passport (If any)
- NOC from the department (in case of Government Employee)
- Payment of applicable MRP fee at National Bank of Pakistan (NBP) or through MobiCash.

PROCESSING
Data of the applicant is captured and sent to Production unit for printing and dispatch of Passports.
In case of online application, applicant does not need to visit Foreign Mission. The online application is examined at Directorate General (I&P) and approved for printing & dispatch of MRP to the applicant.

Processing Time
- Four (04) days in case of Urgent
- Twelve (12) days in case of Normal

ADDITIONAL BENEFITS
- Pakistani Expatriates holding Foreign Exchange Remittance Card (FERC) & Large Tax Payers Businessmen are issued Gratis Passports.

Fee:
Fees are charged as per enclosed notification.
ISSUANCE OF NOC OF TEMPORARY IMPORT PERMIT OF ARMS FOR FOREIGN HUNTERS

SUBMISSION OF CASE:
Applications through authorized hunting safaris are forwarded to Ministry of Interior by GB Council/Home Departments

PROCESS
After scrutiny, the cases are forwarded for security clearance.

ISSUANCE OF NOC
Upon security clearance, NOC is issued.

REQUIREMENTS
- Profile of the Hunter
- Passport No.
- Details of Weapons / Ammunition

PROCESSING TIME
Three (03) Weeks.

NOTE: No Fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

ISSUANCE OF SAARC VISA TO PARLIMENTARIAN / GOVERNMENT OFFICIALS / LEADING BUSINESSMEN

SUBMISSION OF CASE
Parliamentarians / Government Officials / Leading Businessmen can apply for SAARC Visa Exemption Scheme (SVES) on Recommendation of Ministry of Foreign Affairs (MOFA).

REQUIREMENTS
- Copy of CNIC / CRC (in case of official family visa)
- Original Passport.
- Application Form (C-Form) along with one picture.
- Ministry of Foreign Affairs Recommendation Letter.

PROCESSING
After Scrutiny of application and acceptance of SVES Form, Data Entry is made in relevant Registers and Visa is endorsed on the Passport. Online information for issuance of SAARC Visa is sent to SAARC Secretariat, Kathmandu, Bhutan.

Processing Time
One (01) Day

DELIVERY OF SAARC VISA
After issuance of SAARC Visa, the Passport is received by authorized Representative of National Assembly / Senate or SAARC Chamber of Commerce & Industry.

Fee: No Fee is charged
NEW VEHICLE REGISTRATION PROCESS

CASE SUBMISSION
- Application from Applicant address to MRA/ETO
- Filed& singed Form ‘F’
- Get all vehicle related documents (i.e., Invoice / Bill of Entry / Auction Receipt etc.)
- Marked and check documents and vehicle by relevant Excise & Taxation Department officer.

PROCESS:
- After the scrutiny of vehicle and applicant related documents the case will be processed.
- Vehicle complete document file and due fee/taxes deposited on ETD vehicle registration window.
- Applicant gets the receipt and Number Plates.

ISSUANCE OF REGISTRATION BOOK
- Registration Book is printed and delivered to the Applicant as soon as the verification process has been completed.

REQUIREMENTS:
- Complete and legal vehicle documents.
- Copy of Applicant CNIC.
- Islamabad residential proof
- Physical vehicle presence, (Incase of Imported, Auction Toyota brand vehicle)

DURATION
- The documents submitted by the Applicant are verified by the vehicle manufacturer in case of local make, and similarly documents are verified online in case of imported vehicle before registration book is issued.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

NO C TO COMPANIES/INSTITUTIONS/INDIVIDUALS FOR BULLET-PROOF VEHICLES

SUBMISSION OF CASE:
Firms/Companies/Organizations/Individuals apply to Ministry of Interior for grant of NOC for Bullet Proof Vehicles.

REQUIREMENTS
- Request letter from the Company/Firms/Organizations/Institutions/Individuals.
- Sponsor's complete address along with telephone Nos.
- Copy of CNIC
- NTN
- Bank Statement

PROCESS
After scrutiny the cases are forwarded for security clearance.

PROCESSING TIME
Six (06) Weeks

ISSUANCE OF NOC
Upon security clearance and approval by the Competent Authorities, NOC is issued.

NOTE: No Fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

NOC TO COMPANIES/INSTITUTIONS/INDIVIDUALS FOR IMPORT OF 3-D PRINTERS

SUBMISSION OF CASE:
Firms/ Companies / Organizations / Individuals apply to Ministry of interior for grant of NOC for import of 3-D Printers.

REQUIREMENTS
- Request letter from the Company / Firms / Organizations / Institutions/Individuals.
- Sponsor’s complete address along with telephone Nos.
- Copy of Passport/CNIC

PROCESS
After scrutiny the cases are forwarded for security clearance.

Period
Six (06) Weeks.

ISSUANCE OF NOC
Upon security clearance and approval by the Competent Authority, NOC is issued.

NOTE: No Fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

NOC TO FREQUENCY ALLOCATION BOARD (FAB)/ PAKISTAN TELECOMMUNICATION AUTHORITY PTA AFTER SECURITY CLEARANCE

SUBMISSION OF CASE:
Frequency Allocation Board (FAB)/ Pakistan Telecommunication Authority (PTA) apply to Ministry of Interior for grant of NOC for frequency allocation and mobile station licenses.

PROCESS
After scrutiny, the cases are forwarded for security clearance.

ISSUANCE OF NOC
Upon security clearance, NOC is issued to FAB/PTA.

REQUIREMENTS
- Cases are forwarded by Frequency Allocation Board (FAB)/ Pakistan Telecommunication Authority (PTA) in prescribed manner.
- General Profile of the Company
- Details of the Directors

PROCESSING TIME
Six (06) Weeks.

NOTE: No Fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

NOC TO FOREIGNERS FOR VISITING PROHIBITED / RESTRICTED AREAS

SUBMISSION OF CASE:
Firms/ Companies / Organizations / Individuals apply to Ministry of Interior for grant of NOC to visit / stay / work in prohibited areas

REQUIREMENTS
- Request letter from the Company / Firms / Organizations / Individuals.
- Sponsor’s complete address along with telephone Nos.
- Prescribed application forms (04 sets).
- Copy of Passport.
- Copy of Pakistan’s Visa / Entry Page.
- Boarding / Lodging Arrangements in Pakistan.
- Schedule of the visit.

PROCESS
After scrutiny, cases are forwarded for security clearance.

PROCESSING TIME
06 Weeks.

ISSUANCE OF NOC
Upon completion of mandatory period of 06 weeks, NOC is issued under intimation to security agencies.

Note: No fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

NOC TO FOREIGNERS FOR PURCHASE OF PROPERTY

SUBMISSION OF CASE
Applications are submitted to Ministry of Interior for grant of NOC to purchase immovable property.

REQUIREMENTS
- Copy of contract agreement between seller and the foreign buyer.
- Particulars of the seller.
- Proof of ownership.
- Map/drawing/approved site plan for constructed property.
- Description of property from concerned revenue department.
- Recommendation letter from BOI in case of foreign firm and passport copies in case of individual.
- Any other document, which may facilitate the processing of the case.

PROCESS
After scrutiny, the cases are forwarded for security clearance and to concerned provincial government.

Processing Time
NOC from concerned stakeholders is mandatory.

Fee: No fee is charged.
PRIVATE SECURITY COMPANIES

CASE SUBMISSION
- Write an application
- Attach all the documents

PROCESS
- After scrutiny of documents, the case is processed
- Reports are obtained from District Magistrate, SSP and AIG of Police (Special Branch), Islamabad
- Antecedent verification reports of Police/Special Branch through Province Home Departments
- On receipt of satisfactory reports case is processed for approval of Competent Authority.
- The applicant is informed to deposit ICT fee of Rs.25000/=

PERIOD
- 120 to 180 days after receipt of clear verification reports

REQUIREMENTS
- Prescribed application form
- Undertaking on stamp paper
- NOC of Ministry of Interior
- Copy of Bank Challan Rs.10,000/- (Federal Govt. Fee)
- Registration Certificate of S.E.C.P.
- Valid CNICs and photographs

OUTCOME
- Issuance of License
PROCEDURE REGARDING TRANSFER OF LAND / SANCTIONING OF MUTATIONS IN ISLAMABAD

SUBMISSION OF CASE FOR ENTRY OF MUTATION:-
The Foreign individual or Company submit an application to the ADC(Rev)/District Collector, ICT, Islamabad for purchase of land through registered mutation on their name.

PROCESS:-
- Appearance of both (seller and purchaser) before Tehsildar/Naib Tehsildars/Circle Revenue Officers.
- Payment of Govt. dues subject to the value of Property (i.e. mutation Fee, CVT, Gain Tax, Advance Tax, etc.)

OUTPUT
Issuance of Fard / Mutation Copy (07 days)

REQUIREMENTS
- NOC from M/o Interior that they are allowed to purchase/sell land.
- NOC from Foreign Office that they are allowed to purchase/sell land.
- CNIC/Passport of Seller/Purchaser.
- Two witnesses.

PERIOD
- If requirement are fulfilled, mutation period is completed on the same day.
PROCEDURE REGARDING REGISTRATION OF DEEDS IN ISLAMABAD

SUBMISSION OF CASE FOR ENTRY OF REGISTRY:-

The Foreign individual or Company is required to submit an application to the ADC(Rev)/District Collector, ICT, Islamabad for purchase of land through registered sale deed on their name.

REQUIREMENTS

- NOC from M/o Interior that they are allowed to purchase/sale land.
- NOC from Foreign Office that they are allowed to purchase/sale land.
- CNIC/Passport of Seller/Purchaser.
- Two witnesses.

PROCESS:-

- Appearance of both (seller and purchaser) before Sub-Registrar.
- Payment of Govt. dues subject to the value of property (i.e. registration fee, CVT, Gain Tax, Advance Tax, etc.)

PERIOD

- If requirement are fulfilled, registration period is completed on the same day.

OUTPUT

Registration of Documents
PROCESS FLOW OF LIQOUR PERMIT ISSUANCE

CASE SUBMISSION
- Application from Applicant address to MRA/ETO
- Filled & singed Form-I
- Marked and check documents relevant ETD officer (Clerk / MRA)

REQUIREMENTS:
- Copy of Applicant CNIC.
- Applicant should be non-Muslim.
- Age should be more than 18 years.
- Residential proof or incase of Government Servant then service proof required.

PROCESS:
- After due scrutiny of papers, fee (Rs. 300/-) is calculated and collected from the applicant and a challan receipt is issued to the applicant

DURATION
- The documents submitted by the Applicant are scrutinized and cross checked from the record file of the issued permit. If found correct/ clear, then permit is put up by the relevant clerk for signature of ETO, ICT

ISSUANCE OF LIQOUR PERMIT
- Liquor Permit is signed and delivered to the applicant for the six months as soon as the Liquor Permit issuance process has been completed.
PROCESS FLOW OF VEHICLE TRANSFER OF OWNERSHIP

CASE SUBMISSION
- Application from Applicant address to MRA / ETO
- Filled & signed Form 'F'
- Marked documents and put the attendance of seller on transfer letter by relevant ETD officer (Inspector / MRA)

REQUIREMENTS:
- Registration Certificate / Book of Subjected Vehicle.
- Copy of CNICs of both Seller and Buyer.
- ETD issued Transfer letter.

PROCESS:
- After due scrutiny of papers, fee is calculated and collected from the applicant and a challan receipt is issued to the applicant

DURATION
- The documents submitted by the Applicant are scrutinized and cross checked from the original file of the vehicle. If found correct/clear, the Registration Book is put up by the relevant clerk for signature of ETO, ICT

ISSUANCE OF REGISTRATION BOOK
- Registration Book is duly signed and delivered to the new owner as soon as the Transfer process has been completed.
OFFICE OF THE CHIEF COMMISSIONER
ICT ISLAMABAD

REGISTRATION OF COOPERATIVE SOCIETY

CASE SUBMISSION
- Fill the forms
- Prepare the required documents
- Submit the application

REQUIREMENTS
- Name of Proposed Society
- Address of Society
- Area of Operations
- Bye-Laws of Society

PROCESS
- Submission of Application form.
- Verification of documents
- Inspection of Site Office

PERIOD
- 07 Days
- 03 Days
- 07 Days

ISSUANCE OF CERTIFICATE
- Registration of Society

PERIOD
- 30 Days
REGISTRATION OF FACTORIES, SHOPS & ESTABLISHMENTS

CASE SUBMISSION
- Fill the forms
- Prepare the required documents
- Submit the application

REQUIREMENTS
- Form-A
- Form-K (for Factories only)
- List of Employees
- Copy of the CNIC of Owner / Manager

PROCESS
- After scrutiny of documents, the case will be processed
- Verification by Labour Officer / Inspector

PERIOD
- 07 days for Factories
- 03 days for Shops & Establishments
REGISTRATION OF NGO

CASE SUBMISSION
- Prepare the required documents
- Payment of Fee

REQUIREMENTS
- Complete the form
- Prepare Articles of Association
- Minutes of 1st meeting
- Copies of CNIC

PROCESS
- Scrutiny of documents
- Verification of office bearers by Special Branch / IB
- Inspection by Labour / Industries Department

OUTPUT
- Issuance of Registration Certificate (03 days)
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

SHORT TERM NOC TO FOREIGNERS FOR VISITING PROHIBITED / RESTRICTED AREAS
(MIRPUR & MUZAFFARABAD CITIES ONLY)

SUBMISSION OF CASE:
Ministry of Water & Power/ Home Department
AJ&K / Individuals apply to Ministry of Interior
for grant of short term NOC to visit / stay in
Muzaffarabad & Mirpur cities

PROCESS
After scrutiny of the documents and approval,
short term NOC is issued for upto four (04) days
only for Muzaffarabad and Mirpur cities.

ISSUANCE OF NOC
After approval, short term NOC is issued
concerned authorities under intimation to security
agencies.

REQUIREMENTS
- Recommendation letter from Home Department, Govt. of AJ&K.
- Request letter from the Company / Firm / Individual.
- Sponsor's complete address alongwith Telephone Nos.
- Prescribed Application Forms (01 set).
- Copy of Passport.
- Copy of Pakistan's Visa / Entry Page.
- Boarding / Lodging arrangements in Pakistan.
- Schedule of the Visit.

PROCESSING TIME
One to three days are required for issuance of short term NOC by
MoI.

Note: No fee is charged.
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR

VISA ON ARRIVAL FOR FOREIGNERS OF BVL COUNTRIES

VISA ON ARRIVAL:
Visa on Arrival (VOA) for 30 days validity and stay will be given to the businessmen of BVL countries on production of requisite documents.

REQUIREMENTS
- Any of the following documents:
  - Recommendation letter from CC&I of Applicant's country.
  - Invitation letter from Business organization duly recommended by the concerned Trade Organization / Association in Pakistan.
  - Recommendation letter by Honorary Investment Counselor of Bol / Commercial Attaché posted at Missions abroad.

SUBMISSION OF CASE IN MINISTRY OF INTERIOR:
If any Firm / Company / Organization apply to Ministry of Interior for grant of Business Visa on Arrival to Businessmen of BVL countries.

REQUIREMENTS
- Request letter from the Company / Firms / Organizations.
- Prescribed Application Form.
- Copy of Passport and of the following documents:
  - Recommendation letter from CC&I of Applicant's country.
  - Invitation letter from Business organization duly recommended by the concerned Trade Organization / Association in Pakistan.
  - Recommendation letter by Honorary Investment Counselor of Bol / Commercial Attaché posted at Missions abroad.

PROCESS
After scrutiny of the documents and approval, business visa is issued on arrival.

PROCESSING TIME
Three (3) days.

ISSUANCE OF BUSINESS VISA ON ARRIVAL:
After approval, authorization letter is issued to Immigration Authorities at concerned Airport and to applicant as well.

Fee:
Fees are charged as notified.